

COUNCIL BUSINESS COMMITTEE

SUPPLEMENTARY REPORT Policy Framework – 2008/09 Corporate Plan 3 April 2008

Report of Corporate Director (Finance and Performance)

PURPOSE OF REPORT

To agree a version of the Corporate Plan that can be recommended to Council for approval. In particular to agree preferred priority outcomes and Key Performance Indicators (KPIs) for inclusion in the Corporate Plan.

This report is public

RECOMMENDATIONS

- (1) **That Council Business Committee agrees a version of the Corporate Plan that can be recommended to Council for approval meeting for approval**

1.0 Introduction

- 1.1 The Council is required to approve its Corporate Plan each year in order to meet its statutory obligations under the requirements of the Budget and Policy Framework. Cabinet has already considered its priorities for the coming year and has now asked this Committee to develop a further version for the Corporate Plan for approval by full Council.

2.0 Priority Outcomes and KPIs

- 2.1 Attached as an appendix is the latest version of the draft Corporate Plan 08/09. **This supersedes the document sent to members on the 28 March 2008**
- 2.2 The current draft presents a range of priorities that reflect both internal and public consultation and the allocation of resources to deliver them is consistent with the budget approved by Council at its meeting of 27th February 2008.
- 2.3 In order to retain focus and clarity it is recommended that Members consider this long list of options with a view to selecting a reduced number of key priority outcomes. These should be those which are considered to be most critical to the achievement of each of the objectives in the Corporate Plan. Members are also asked to consider related KPI's that will enable delivery to be effectively monitored.

- 2.4 At this stage of the development of the Corporate Plan, targets are still being developed for some of the the proposed KPI's included in the list. These will be considered by Directors and Service Heads and will be included in the version to be distributed to 16 April 2008.
- 2.5 It is worth remembering that targets always need to be set with regard to customer feedback, national and local priorities, previous performance and comparison with other public, private or voluntary sector organisations. It is essential that when setting targets that they are SMART

- SPECIFIC** - Do our targets say what it is we need to do?
MEASURABLE - Can we show proof that we have achieved our target?
ACHIEVABLE - Is it possible to achieve our targets within the time available?
REALISTIC - Are our targets things we can really do something about?
TIMEBOUND - Have we decided dates for achieving our targets?

3.0 Details of Consultation

- 3.1 The attached draft document presents a range of priorities that reflect both internal and extensive consultation with the public and key council partners.

RELATIONSHIP TO POLICY FRAMEWORK	
The Corporate Plan is an integral part of the Council's Policy Framework documents.	
CONCLUSION OF IMPACT ASSESSMENT (including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)	
None arising directly from this report	
FINANCIAL IMPLICATIONS	
Council has now approved the revenue and capital budgets for 2008/09, any proposals regarding KPIs should be in line with and deliverable from within those approved resources. A similar principle applies to targets covering a time-scale span greater than the current financial year, although it is acknowledged that at this stage these are less certain. This is because only financial targets are in place at present; actual budget levels have not been fixed.	
SECTION 151 OFFICER'S COMMENTS	
The Section 151 Officer has been consulted and has no comments to add	
LEGAL IMPLICATIONS	
Legal Services have been consulted and have no further comments.	
MONITORING OFFICER'S COMMENTS	
The Monitoring Officer has been consulted and has no additional comments.	
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